

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Chile
Ministry of Foreign Affairs

Project No.: ATT.VTF.G2021.007CHL

28 February 2023

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2021.007CHL
Grantee name	Chile
Project title	Building capacity to prevent, detect, and respond to the diversion of conventional weapons in Chile and Columbia
Grant Amount	USD 175,501
Final Report submission date	28 February 2023
Period covered under this report (MM/DD/YY – MM/DD/YY)	01 October 2022 – 31 December 2022

1. Project activities and outcomes

a Describe the project outcomes.

The project outcome of this project is to improve the capacity of public security and defence authorities to better secure state-held weapons and munitions as a key element in preventing and detecting diversion to the illicit arms trade. In this regard, the project provided a platform for the governments of Chile and Colombia to share their experience bilaterally, as well as with other ATT State Parties.

b Describe how the project has assisted your implementation of the ATT.

The project provided participants with a complete overview of the ATT and in-depth information on matters concerning international arms transfers, including diversion of weapons systems and export controls. Most participants were not familiar with these topics, including representatives of the authority responsible for arms exports, the Ministry of Defence and the Chilean Armed Forces. In essence, the project provided participants whose work focuses on domestic arms control with a more comprehensive understanding of the dynamics of illicit arms trafficking by incorporating the international dimension of this problem. A better understanding among all relevant regulatory and enforcement authorities of the potential risks to domestic arms control posed by legislative and procedural gaps in local and foreign arms transfer regulations can create awareness of the relevance of implementing ATT norms. For those authorities more directly involved in international arms transfers, the project provided a better understanding of how to comply with ATT standards. Under the scope of the project, the exchange of experiences, lessons learned, and good practices between officials of institutions that have faced the challenge of implementing the ATT in different institutional frameworks, achieving significant progress, was considered valuable, particularly in view of the future ratification of the treaty by Colombia.

c List all States that benefitted from the project.

The governments of Chile and Colombia.

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

N/A

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

N/A

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The evaluation survey conducted during the project will show that the responses have been very positive, especially when participants were prompted and asked to what extent was the content of this experience useful and relevant to their work. (please refer to the survey results attachment)

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

Based on reactions received at the feedback session held in Bogotá at the end of the in-person event and in follow-up discussions, officials from Chile and Colombia indicate that this project made an important contribution to security at the national and regional level and contributed to enhancing ATT implementation. Therefore, the objective of providing a positive contribution to the strengthening the sustainable development of counter-diversion measures in Chile and Colombia, has been well achieved.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

The project results were achieved on time and within the overall allocated budget. The final financial report (attached to this document) shows an overspending of US\$ 4'640.69. However, this is mostly due to the reference exchange rate between US\$ and Swiss Francs (CHF) used by the VTF Secretariat.

Some operational adaptations had to take place to optimize the implementation of the project,

the overall results were efficiently achieved. In particular, a timeline adaptation and two budget reallocations requests were necessary to optimally finalize the project.

In reference to budgetary variations above and below 20% and specifically to the following Ref. N°:

- 1: The project lead, due to the extension of the project’s timeline, had additional time spent for activities and additionally covered also some activities under Ref. N°: 4+6.
- 4: The expense of this BL were lower as the project lead covered some aspects of this activity.
- 5: Due to the approved timeline extension of the project, an increase of the Grant Officer’s time was necessary.
- 8: This budget line required less funding as fewer staff from Geneva attended the workshop in Colombia.
- 10: The overall transportation costs were slightly lower than expected, as optimization and synergies were adopted during implementation in collaboration with the venue organizer.
- 12: This budget was not fully used as the full amount requested was not approved to be used by VTF on 07SEP23.
- 14: Due to the nature of the COVID restrictions at the specific time of the workshop implementation, the expenses for various pandemic processes were lower.
- 18: These expenses were provided by the venue provider and offered in their service package (Ref N°: 13+15).
- 19: These expenses were provided by the venue provider and offered in their service package (Ref N°: 13+15).
- 20: The cost for translation turned out to be cheaper than initially anticipated.
- 21: These expenses were provided by the venue provider and offered in their service package (Ref N°: 13+15).

The justifications below refer to our last budget revision request dated 20SEP22:

- 6: The usage of this budget was lower as the project lead covered some aspects of this reference line.
- 7: This BL is subject to an increased spending as an error, from our side, was made in the expenses recording of the consultants. When the Grantee submitted the last budget revision dated 20SEP22 with reply on 05OCT22, we were unfortunately missing some consultant invoices that were no yet registered on the project.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The attached survey will show that, in respect to whether the project influenced the participants thinking about changing methods, processes and practices in their area of work, the respondents reply were equally distributed between “Will definitely lead to changes” and “May lead to some changes”.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Explain your answer:

One of the deliverables of the project was to produce, by the project team, a lessons learned report to be shared with a wide audience of ATT stakeholders. As such, it sets out the challenges, lessons, and good practices identified throughout the training. In terms of sustainability, the lessons learned report would inform any replication of the course in the region, and identify whether further assistance is needed to ensure that the training is sustainable and impactful.

Furthermore, both states have been discussing with the Survey and other partners (including BAFA), options for the continuation of the collaboration in view of further developing their own capacities to strengthen the national weapons control systems. Chile observed that the training was particularly important for the representatives of the Ministry of Defence and of the Armed Forces which are the authorities tasked with arms control responsibilities. The Lessons Learned report provides more detailed information about the effectiveness and potential for sustainability of the project.

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

This kind of project has been very welcomed by the participants from Chile and Colombia. However, due to the funding cycle of the VTF mechanism, it was not possible to capitalize on the momentum generated by the project, in particular concerning a general desire for a follow up event(s) for all participants.

2. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report (Chile) in Attachment 2.

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Chile Ministry of Foreign Affairs.

Consultant means Mrs. Camila Hernandez.

I, **Mr. Juan Pablo Rosso S.**, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is 4'200.- USD.
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed



Date

07. November 2023

Asesor de Seguridad Internacional

División de Seguridad Internacional y Humana

Ministerio de Relaciones Exteriores

Gobierno de Chile

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

8 Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Chile Ministry of Foreign Affairs.

Consultant means Mrs. Manuela Suarez Rueda (civil society).

I, **Mr. Juan Pablo Rosso S.**, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is 4'800.- USD.
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
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8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed



Date

27/7/2023

Asesor de Seguridad Internacional
División de Seguridad Internacional y Humana
Ministerio de Relaciones Exteriores
Gobierno de Chile

Please submit this report and signed declaration to ATT Secretariat along with;

A copy of the tax invoice issued to you by the Consultant for the provision of services
Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

7 Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Chile Ministry of Foreign Affairs.

Consultant means Mr. Alfredo Jose Malaret Baldo (UNIDIR).

I, **Mr. Juan Pablo Rosso S.**, being a person duly authorised by the Grantee hereby certify that:

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Signed



Date

27/7/2023

Asesor de Seguridad Internacional
División de Seguridad Internacional y Humana
Ministerio de Relaciones Exteriores
Gobierno de Chile

Please submit this report and signed declaration to ATT Secretariat along with;

A copy of the tax invoice issued to you by the Consultant for the provision of services
Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.

9 Certification.

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Chile Ministry of Foreign Affairs.

Consultant means Mr. Carlos Enrique Alvarez Calderon (civil society).

I, **Mr. Juan Pablo Rosso S.**, being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
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Signed



Date

22/7/2023

Asesor de Seguridad Internacional
División de Seguridad Internacional y Humana
Ministerio de Relaciones Exteriores
Gobierno de Chile

Please submit this report and signed declaration to ATT Secretariat along with;

A copy of the tax invoice issued to you by the Consultant for the provision of services
Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.



Number of report recipient	Chile
Department or Agency	Ministry of Foreign Affairs
Reporting Date	
Project code	62021

INSTRUCTIONS
 1) Complete all post-travel report.
 2) Print, sign, scan and email expenditure report to traveldocs@minrechi.observatorio.cl along with the electronic version.
 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be attached with the expenditure report. Original receipts must also be submitted.

Project No.	ATT 2021-02704
Reporting period	01 October 2021 to 31 November 2021
Local Currency Code	CLP
Open Received USD (\$1 Trillion)	87750
Open Received USD (2nd measurement)	71463

<https://www.observatorio.cl>
 Click above the link to see the exchange rate rate

General Details				Total Budget		Actual spend to date**		Balance of Budget available		Balance of funds received
Pudget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD	
Personnel costs	1	Salary for the Senior Researcher, 29 percent of salary over the project duration, for roles in project management and content lead, under activities 1.1.1. to 3.1.1.	Please refer to voucher 156446, 159670, 159678, 161234, 161235, 162714, 166352, 163146, 163027, 164091, 164543, 165533, 166027, 166595, 167305	32,752.20	36,421.86	1.0492	38,123	-5,670.39	124,792.50	
	2	Salary for the Researcher, 25 per cent of salary over the project duration for support planned under activities 1.1.1. - 3.1.1.4-6, 2.1.1-4, 3.1.1.1 - 3.1.3-6.	Please refer to voucher 158970, 159678, 161234, 161235, 162714, 166352, 163146, 163027, 164091, 164443, 165533, 166027, 166595, 167305	37,475.00	37,610.23	1.0488	39,793	-2,927.50	85,090.00	
	3	Salary for the Research Assistant, total of 14 days planned under activities 1.1.1, 2.1 and 3.1	Please refer to voucher 158970, 159678, 161234, 161235	6,090.00	4,820.00	1.0492	5,093	1,010.00	40,010.00	
	4	Publication Coordinator, coordinates the production of lessons learned report, coordinates translation of lessons learned reports	Please refer to voucher 158438, 166027, 155041, 151746, 154504, 154804, 167305, 155040	4,400.00	3,344.03	1.0437	1,194	3,290.00	78,906.00	
	5	Grant Officer	Please refer to voucher 158438, 161234, 161235, 162714, 166352, 163146, 163027, 164091, 164943, 165533, 166027, 166595, 167305	5,000.00	6,231.35	1.0483	6,172	1,571.00	72,385.00	
	6	Administration & Logistics	Please refer to voucher 158438, 162714, 166157, 168146, 168827, 164091, 164943, 165533, 166027, 166595, 167305	4,950.00	4,251.47	1.0492	4,438	472.00	67,857.00	
	7	Consultants	Please refer to voucher 1167302, 147430, 147567, 148095, 150320, 149453, 149453, 149642, 149917, 155413, 153409, 167509	13,800.00	13,938.34	1.0432	14,524	-823.79	53,283.21	
Travel costs	8	Flights and transport for Survey Staff/consultants to workshop location (Budgets for in-person workshop planned June 2022)-2 Survey staff to attend regional meeting in Santiago (October 2022)	Please refer to voucher 147606, 147605, 156750, 149439	6,800.00	4,292.95	1.0492	4,501	4,295.94	48,729.15	
	9	Flights for 3 in-region consultants and 20 participants from Chile	Please refer to voucher 148113, 148106, 148150, 148151, 148152, 148153, 148154, 148155, 148156, 148157, 148158, 148159, 148160, 148161, 148162, 148163, 148164, 148165, 148166, 148167, 148168, 148169, 148170, 148171, 148172, 148181, 148186, 148187, 148188, 148189, 148190, 148191, 148192	19,550.00	18,240.80	1.0492	19,144	409.67	29,585.02	
	10	Local transportation in Bogota for participants (SAS/neighbor countries)-Chilean and Colombian participants- transportation in Santiago for SAS staff (USD 2,000,000)	Please refer to voucher 149439	1,400.00	821.81	1.0492	870	600.00	28,785.00	
	11	Per diem for 20 Chilean participants and 3 in-region consultants provided for travel days	Please refer to voucher 149439 (155413)	2,800.00	2,022.10	1.0492	2,122	-121.94	26,463.48	
	12	Per diem for 2 SAS Staff (provided for travel days, 1 additional day in-country, 1 day for preparation, and 1 day for debriefing) for 2 SAS staff for 5 days each for regional meeting in Santiago (including travel)	Please refer to voucher 148744 (163120), 149439	2,700.00	1,390.30	1.0470	1,458.67	1,241.33	25,204.81	
	13	Hotel nights for 2 SAS participants; 4 nights x 20 persons (20 Chilean participants, and 3 in-region consultants for 5 nights)- for 2 SAS staff for 4 nights each at USD 140/night	Please refer to voucher 147996 (161230), 149439 (13 In-region Place (A3) (16111-18-0781-40)	10,000.00	9,153.23	1.0492	9,603.35	336.61	15,601.46	
	14	Insurance for SAS staff and consultants/ Covid test if needed	Please refer to voucher 152792	480.00	203.02	1.0492	208.84	270.16	15,391.42	
	15	Venue hire for the workshop in Bogota, three days	13 Jump Point Place (A1) (16111-18-0781-54)	3,000.00	2,881.70	1.0492	3,070.95	99.65	12,400.67	
	16	Interpretation costs for the workshop in Bogota (ENG-SPA)	Please refer to voucher 149439	2,400.00	2,389.20	1.0492	2,512.89	-112.89	9,907.68	
	17	Meals covered at workshop venue for three days workshop in Bogota for 45 participants for 3 days at 50 USD per day per person package (5 additional representatives of the respective countries and guest speakers)	Please refer to voucher 147996, 149439	7,500.00	7,785.10	1.0492	8,167.95	-682.85	1,739.73	
17bis	Participation in the cost of online platform	Please refer to voucher 147996, 149439	-	-	1.0492	-	-	1,739.73		
18	Provision of masks, hand sanitizers, wipes	-	-	-	1.0492	-	-	1,739.73		
19	Translation of lessons learned report into Spanish	Please refer to 13551141, 1075093	1,822.00	722.20	1.0492	748.21	1,073.79	971.52		
20	Printing of materials during the in-person workshop (participants and interpreters)	-	-	-	1.0492	-	-	971.52		
21	-	-	-	-	1.0492	-	-	971.52		
22	-	-	-	-	1.0492	-	-	971.52		
23	-	-	-	-	1.0492	-	-	971.52		
24	-	-	-	-	1.0492	-	-	971.52		
25	-	-	-	-	1.0492	-	-	971.52		
26	-	-	-	-	1.0492	-	-	971.52		
				164,018.30	156,306.25		162,243	1,779.72	971.52	

* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget item refers to an airline, include the airline that issued the ticket, the departure city, and arrival city etc.
 **Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature: Juan Pablo Rosso S.
 Asesor de Seguridad Internacional
 División de Seguridad Internacional y Humana Ministerio de Relaciones Exteriores
 Gobierno de Chile

Date: 16 November 2021

Hand of ATT Secretariat

[Handwritten signature]
 S. D. OLADUN
 H.E.A.S: ATT SEC.

RECONCILIATION
 CHILE-ATT-VTF-G0021(BOTCH)
 2021

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
Personnel costs							
Salary for the Senior Researcher, 19 percent of	82,712.30	9,479.88	28,942.62	38,422.50	5,670.30	124,792.50	117%
Salary for the Researcher, 25 per cent of salary	37,375.00	9,484.51	30,217.99	39,702.50	2,327.50	81,090.00	106%
Salary for the Research Assistant, total of 14 days	4,000.00	873.42	4,206.58	5,080.00	1,010.00	60,010.00	83%
Publication Coordinator, coordinates the	4,400.00	550.01	551.99	1,104.00	3,296.00	78,906.00	25%
Grant Officer	9,000.00	1,698.79	4,970.21	6,571.00	1,571.00	72,335.00	182%
Administration & Logistics	4,000.00	490.01	4,027.99	4,478.00	477.00	67,857.00	90%
Consultants	13,800.00	-	14,423.79	14,623.79	-823.79	53,733.21	156%
Travel costs							
Flights and transport for Survey Staff/consultants	4,800.00	-	4,504.06	4,504.06	4,299.94	48,729.15	91%
Flights for 3 in-region consultants and 20	19,550.00	-	19,146.13	19,146.13	403.87	29,585.02	98%
Local transportation in Bogotá for participants	1,400.00	-	800.00	800.00	600.00	28,785.02	57%
Per diem for 20 Chilean participants and 3 in-	2,000.00	-	2,121.54	2,121.54	-121.54	28,663.48	100%
Per diem for 2 SAS Staff provided for travel days,	2,700.00	-	1,458.67	1,458.67	1,241.33	25,204.81	54%
Hotel nights for 2 SAS participants : 4 nights x 20	10,000.00	-	9,603.95	9,603.95	396.05	15,401.46	96%
Insurance for SAS Staff and consultants' Covid test	400.00	-	209.84	209.84	190.16	15,191.62	48%
Venue hire for the workshop in Bogotá, three days	3,000.00	-	2,970.95	2,970.95	29.05	12,420.67	99%
Interpretation costs for the workshop in Bogotá	2,400.00	-	2,512.99	2,512.99	-112.99	9,907.68	100%
Meals covered at workshop venue for three days	7,500.00	-	8,167.95	8,167.95	-667.95	1,739.73	100%
Participation in the cost of online platforms	-	-	-	-	0.00	1,739.73	-
Provision of masks, hand sanitizers, wipes	-	-	-	-	0.00	1,739.73	-
Translation of lessons learned report into Spanish	1,822.00	-	768.21	768.21	1,053.79	971.52	42%
Printing of materials during the in-person	-	-	-	-	0.00	971.52	-
Total Direct Costs	194,019.20	22,428.62	195,864.86	192,341.48	1,775.72		
Total Indirect Support Costs - 7%	11,481.34	1,578.70	9,786.54	11,317.04	124.30		
Total	175,500.54	24,007.32	195,591.29	175,608.52	1,900.02		

Amount of 1st installment	87750
Amount of 2nd installment	75465
Amount of 3rd installment	10286
Balance owing in 2021	

Juan Pablo Rosso S.
 Agente de Seguridad Internacional
 División de Seguridad Internacional y Humana Ministerio de Relaciones Exteriores
 Gobierno de Chile

Date: 16 November 2021
 Signature: